

Terms and Conditions of Talent Link Consulting

- 1. Introduction** These Terms and Conditions govern the provision of services by Talent Link Consulting, a brand of Transitorytask Lda, with NIPC 518231615, headquartered at Rua Drº Ruy Galvão Carvalho Nr. 2 3º Esq., 9500-438 Ponta Delgada, Portugal. This website was created, belongs to, and is operated by Talent Link Consulting. By using the services of Talent Link Consulting, you accept these Terms and Conditions.
- 2. Scope** These Terms and Conditions, updated in January 2025, establish a legally binding agreement between the User/Client of this website and Talent Link Consulting ("the Parties") regarding its use and the purchase and sale of the services offered. Talent Link Consulting reserves the right to modify these Terms and Conditions, so it is advisable to review them regularly. Talent Link Consulting agrees to market services through this website subject to these Terms and Conditions. By using or purchasing a service on this website, you automatically agree to these Terms and Conditions, which replace any previous agreements or conditions. If you disagree with any part of these Terms and Conditions, please do not use this website. This website is only available to individuals who are of legal age in their country or have authorization from their parents or legal representatives,

and the User explicitly declares that they meet these conditions.

3. **Available Plans** Talent Link Consulting offers three distinct plans tailored to clients' needs:

- **Check-up Plan:** Includes one 60-minute session and one 30-minute session.
- **Professional Growth Plan:** Includes 3 sessions of 60 minutes.
- **Professional Success Plan:** Includes 4 sessions of 60 minutes and one additional 30-minute session.

The sessions are conducted exclusively online via the link provided by Talent Link Consulting. The plans are presented in a general format and may be subject to changes based on the specific needs and circumstances of each client, including personal preferences, availability, and other relevant factors that may influence the details and structure of the plan.

4. **Right of Withdrawal** The client has the right to cancel the service contract within 14 days from the date of contract without providing any reason. To exercise the right of withdrawal, the client must notify Talent Link Consulting with a clear declaration (e.g., by email). In case of withdrawal, Talent Link Consulting will refund all payments received

within 14 days from the date it is informed of the decision to withdraw.

5. **Cancellation Policy** Notwithstanding the provisions regarding the Right of Withdrawal, the cancellation policy works as follows:

- Cancellations for individual sessions must be requested at least 24 hours in advance. Otherwise, the session fee may not be refunded.
- For contracted plans, cancellation after the start of sessions will result in a charge proportional to the completed sessions, and an administrative fee may apply.

Cancellations must be requested in writing via email to info@talentlink-consulting.com.

6. **Scheduling and Cancellation** Sessions are scheduled directly through contact with Talent Link Consulting. Cancellations or rescheduling must be requested at least 24 hours in advance. Cancellations outside this timeframe may incur charges, as determined by Talent Link Consulting.

7. **Prices and Payments** The prices for the plans will be provided at the time of contact with Talent Link Consulting. Payments must be made in advance or as stipulated in the invoice. All prices include VAT at the applicable legal rate.

8. **Rights and Responsibilities** Talent Link Consulting is committed to providing the contracted services with professionalism and dedication. The client is responsible for attending scheduled sessions and providing accurate and complete information for the success of the joint work.
9. **Privacy Policy** All personal data provided will be processed in accordance with applicable data protection legislation. Talent Link Consulting will not share clients' personal information without their consent.
10. **Prohibition of Reproduction, Copying, or Distribution of Content** All content provided by Talent Link Consulting, including materials, documentation, and information shared during sessions, is protected by copyright. It is expressly prohibited to reproduce, copy, distribute, or use any content without prior written authorization from Talent Link Consulting.
11. **Limitation of Liability** Talent Link Consulting will not be responsible for indirect or consequential damages resulting from the use of its services. The services provided are advisory in nature and do not guarantee specific results.

12. **Contact Information** Website: www.talentlink-consulting.com

Email: info@talentlink-consulting.com

13. **Applicable Law and Competent Court** These Terms and Conditions are governed by Portuguese law. Any disputes related to them will be submitted to the competent court in Ponta Delgada. By contracting Talent Link Consulting's services, the client acknowledges having read, understood, and accepted these Terms and Conditions.